

#### **COMPANY ADMINISTRATOR MEETING**

### WELCOME

### <u>Kyle Wagner</u> Director, Corridor Corporate Games <u>Isaac Schafbuch</u> Assistant Director, Corridor Corporate Games

# GreatAmerica & GTG Peterbilt

Clint Dietrich- Lead Company Administrator Judy Oberholser- Lead Company Administrator

### **SPONSORS**



### **CHARITY PARTNER**



University of Iowa Stead Family Children's Hospital

- A portion of each company entry fee donated
- Presented during awards ceremony



### Agenda

- Community Challenges
- Changes
- Admin Assistance
- Sport/Event Information
- Administrator Tools
- Volunteers
- Corporate Games Manager
- Q&A

### **BLOOD DONATION CHALLENGE**

- Challenge runs May 1 July 31
- Blood Donation Challenge Award
- Credit awarded for each donation made by an eligible employee
- Host a Blood Drive
  - Credit awarded for <u>ALL</u> donations at company hosted drives
  - No limit on number of blood drives hosted



#### **MEALS FROM THE HEARTLAND** CHALLENGE Empowering people to save starving children

- Meals from the Heartland Challenge Award
- Two ways to earn credit
  - Cedar Rapids Hunger Fight | June 5th & 6th
  - Doubletree by Hilton Cedar Rapids Convention Complex
  - Sponsor a "Mobile Meal Packaging Event" in June and July (subject to availability)

Meals from the Heartland

- Funding is required per meal for Mobile Meal Packaging Events
- Awards based on the total number of volunteers participating in each company
  - Top company in each division receives an award
  - Registration opens May 1
  - Mealsfromtheheartland.org
  - Use "CCG+Your Company Name" in the Team Name Options
  - Groups of 8-10 work best, but anyone can register

### **Key Changes**

- Events
  - Mini Putt
  - Speed Puzzle
- Virtual Events | Step Challenge

### **Key Changes**

- Cleared up back button and navigation in Event Participation area
- Event Pages time stamped as of last update.
- Captains can now see "Reports" on their dashboard.
  - It will show interested users in sports of which they are a captain
- Cleaned up Manage Rosters Screen
  - Improved Color Coding with language
- Interested Users screen should not include past employees that have been removed or deleted from the organization
- Who's Interested Link
  - Added to Event Sign Up page.
  - Also displays at bottom of your dashboard if you declare interest in event

### **TRACK & FIELD ROSTERS**

- Upload rosters through Athletic.Net
- Rosters will be final on June 7 by 12:00pm
- Heat Sheets the evening of June 9
- Participants will check-in onsite before competing
- Live Results

### **TEAM SPORTS & EVENTS**

- Roster Limits
- NEW: List of Teams & Final Schedule Posted
- Company Participation Deadlines
  - Provide answers in Corporate Games Manager
- Schedule Availability
  - Posted online
- No Rosters to Submit

Sport/Event	Team Limits	Minimum Roster	Maximum Roster	Company Deadline*	Lists of Teams Posted	Schedule Available
	(Per Team)					
Bags (Cornhole) (2v2)	2 Open teams	2	2	7/23/25	7/25	7/28/25
Basketball – 3 on 3	1 Men's and 1 Women's team (2 Men's and 2 Women's teams in Division 1)	3	10	6/11/25	6/13/25	6/21/25
Blood Donation Challenge	Unlimited					
Bowling	1 Men's & 1 Women's team	5	5	<mark>6/30/25</mark>	7/2/25	7/13/25

### **SPORT/EVENT CALENDAR**

			June 202	5			
Sun	Mon	Tue	Wed	, Thu	Fri	Sat	
					30	31 Nature Walk	
1	2 Speed Puzzle	3 Speed Puzzle	4 Speed Puzzle	5	6 Sand Volleyball	7 Golf	
8 Golf	9	10	11 Track & Field	12	13 Tug of War	14 Yoga	
15	16	17 Dodgeball	18 Dodgeball	19	20	21 Pickleball	
22 Pickleball	23	24 Basketball	25 Basketball	26	27	28	Su
29 Mud Volleyball	30						01

Sun	Mon	Tue	July 2025 Wed	Thu	Fri	Sat
		1	2	3		5
6	7	8		10 Trivia	11	12 Cycling Tour Ride
13 Kickball	14	15	16 Bowling	17 Bowling		19 Road Race
20 Disc Golf	21		23 Putt Putt	24	25	26
27	28	29		31 Bags	1 Bags	



#### **SPORT/EVENT INFORMATION**

## **SPORT/EVENT WEBPAGES**

- Date
  - Specific Division Information
  - Schedule posted by date (if applicable)
- Site (with maps)
- Time
  - Including estimated time to completion
- Roster Limits (if applicable)
- Eligibility
- Competition Info (if applicable)
- Event Host
- Time Stamped

í∖- Disc Golf
RULES >>> SCHEDULES >>> RESULTS >>>
DATE Sunday, July 20, 2025
SITE
Altmeier Farm Disc Golf Course 3444 Deer Creek Rd. Coralville, IA 52241
тіме
Division Starting Times will be posted by April 2025
Parlicipants will be given a specific tee time. Please check-in 15-20 minutes before your specific tee time. "These current start times are estimated. They may change slightly based on the number of teams.
How long will the tournament last? The 18-hole round will last approximately 2 hours or more
ROSTER LIMIT
Teams consist of 2 participants. Companies are allowed one men's team and one women's team
ELIGIBILITY
All players must be regular employees (full or part-time), interns or retirees of companies registered for the Corridor Corporate Games
COMPETITION INFORMATION
Teams are required to provide their own discs.
CORALVILLE

### **EMPLOYEE CHECK-IN**

- Employees check in at every Corporate Games sport/event
- Must set up an account in Corporate Games Manager
- Self check-in system
- Online Check-In
  - Check-In on Tablet
  - Check-In from your phone!





### VOLUNTEERS

- Companies earn 50 points per volunteer spot filled
  - No shows/spots left unfilled will be penalized 50 company points each
- May provide additional volunteers for bonus points (50 points each)
- Maximum anticipated number of required volunteers per company by division:
  - Division 1: 4 volunteers
  - Division 2: 4 volunteers
  - Division 3: 2 volunteers
- Volunteer assignment preferences due by April 18 at 5:00 pm
- Volunteer assignments posted by May 1
- Family members filling spots will count (must be 16 or older)



### **ADMINISTRATOR TOOLS**

### **ADMIN TOOLKIT**

- Corporate Games Manager Admin Manual
- Point System
- Sport Roster Limits
- Team Sport Deadlines & Schedule Availability
- Customizable Promotional Material
  - Example Email
  - Fliers
  - Posters
  - Table Tents
  - TV Display Graphic
  - InDesign Files

### COMMUNICATIONS

- Weekly Update Emails
  - Admin Emails
  - Employee Emails
- Link to employee emails will be posted in Corporate Games Manager news section





Schedules for Disc Golf and Ultimate will be posted by Friday, July 12 at 5:00 pm

EVENT DEADLINES AND ROSTER LIMITS

#### REMINDER: TRACK & FIELD ROSTERS & LOCATION

In order to provide the best experience possible for our participants, rosters are required ahead of time for Track <u>B</u> Field. Companies must turn in their completed rosters by 5:00 pm TODAC, July 8 to Info@contincorporategames.ep. Click here to download a fillable roster form. Heat sheets/lane assignments will be posted by noon on July 9.

All admins received an email yesterday regarding the location of the track meet. Due to construction delays in the field event area at Liberty High School, the Corridor Corporate Games Track Meet on July 9 has been moved to Clear Creek Amana High School in Tiffin.

Please let your track & field team members know of this change. Times have not changed. Athlete check-in will begin at 5:00 pm, with field events starting at 5:45 pm, and running events at 6:00 pm.

### **COMPANY APPAREL**

- Helps employees identify each other
- Shows company pride
- Company promotion







#### **CORPORATE GAMES MANAGER**

### **CORPORATE GAMES MANAGER**

- Dashboard Navigation Menu
- Company Administrator Functions
  - Event Participation Menu
  - Manage Organization
  - Manage Captains
  - Volunteer
  - Manage Employees
  - Manage News
  - Reports
  - Participant Functions
- Participant Check-In
- Participant Functions

### **STRATEGIES FOR SUCCESS**

- Communications
- Delegation
- Find your company strengths
- Ask questions



**QUESTIONS?**